

## 2021-2022 University Faculty Scholars Program: College of Engineering Nomination Process

### Program Background

The **University Faculty Scholars Program** <https://provost.ncsu.edu/strategic-initiatives/university-faculty-scholars/university-faculty-scholars-selection-process/> will identify up to twenty (20) tenured or tenure-track faculty each year.

Faculty members selected and named as University Faculty Scholars:

- (1) will carry title “University Faculty Scholar” for the duration of their faculty appointment at NC State (applicable to both current and new awardees);
- (2) University Faculty Scholars will receive a permanent 5% increase to their base salary to support their academic endeavors.
- (3) Funds will be available to University Faculty Scholars effective July 1, 2022.

**Departmental nominations (no more than 2 per department)** for the 2021-2022 University Faculty Scholars Program are to be **submitted by the department heads** to Barbara Smith [besmith@ncsu.edu](mailto:besmith@ncsu.edu) **by 5:00 pm on September 24, 2021** for the college committee’s review. Please contact Barbara if you have any problems with your submission. The college committee will submit its report to the Dean by October 4, 2021.

NOTE: It is encouraged for a department to submit 2 nominations. It is possible for there to be 2 winners from one department.

**Eligibility:** Nominations are limited to

- assistant professors who have been reappointed for a second term,
- all associate professors
- full professors within the first three years of appointment at that rank.

To be eligible for consideration, outstanding faculty should be nominated by their college. A faculty member must meet eligibility requirement in both the year he or she is nominated and the year he or she receives the award.

**The number of nominations** for the College of Engineering has been **set at 8** based on the number of tenured and tenure-track faculty FTEs in the college. A provost’s administrative advisory committee composed of senior faculty from each college will review nominations. The provost will make the final decision on awardees. Each college will not necessarily receive a set number of awards in any given year.

***Faculty members previously nominated but not named University Faculty Scholars last year are still eligible to be nominated again by their college.*** However, no faculty member may receive the award more than once.

The **College of Engineering** will recognize individuals who have made outstanding contributions to research, teaching, and service. The awards will be made in recognition of significant scientific and educational achievement in engineering. Faculty members selected for the award will be cited and recognized for:

- **Research/Scholarship:** Scholarly activities, including research, design, writing and speaking. Such endeavors should be recognized locally, nationally and internationally.
- **Teaching:** Contributions to the education of students through excellence in teaching, course and programs improvement, advising, student project and thesis direction, and participation in other activities that enhance the development of students.
- **Service:** Leadership in extension and public service; professional society contributions, assistance and advice to industry, business, government, and other educational institutions.

**Nominations Submissions from the College of Engineering:**

Nominations will be solicited from the department heads in the College of Engineering who will inform their faculty of the process. No college will receive a set number of awards in any given year. Our nomination process will limit the number we can nominate to the university committee to no more than **eight** for 2021. *In this regard, the College of Engineering is limiting the nominations to **two per department**.*

**Required nomination materials, following two PDF files** submitted to be reviewed by the COE committee:

1. **PDF 1** - Current CV, current SFR, and a summary statement of current teaching evaluations **(maximum 25 pages)**  
Faculty with significant extension responsibilities should submit an impact statement that describes how their service philosophy and activities impact the extension community (1 page)
2. **PDF 2** – (a) Letter of nomination from a colleague other than the department head addressing the nominee’s qualifications and potential contributions. (maximum 2 pages)  
(b) Letter of support from the nominee’s department head (separate nomination letter); **please include approximate percentages of a nominee’s distribution efforts** (research, teaching, extension, etc.) (Maximum 2 pages)  
**(Three letters are encouraged)**—faculty nominator, department head, and dean—in order to give the committee a range of perspectives as they review the nominations.)
3. **PDF Formatting:** Subject line: UFS 2021 NOMINATION, college acronym, nominee last name. For example: UFS 2021 NOMINATION, COE, Jones

A letter from the Dean supporting the nomination at the university level and addressing the nominee’s contributions/impact/value to the department/college/university (maximum 2 pages) will be included in the final nomination packages that advance to the Provost on October 12, 2021.

**College Process:**

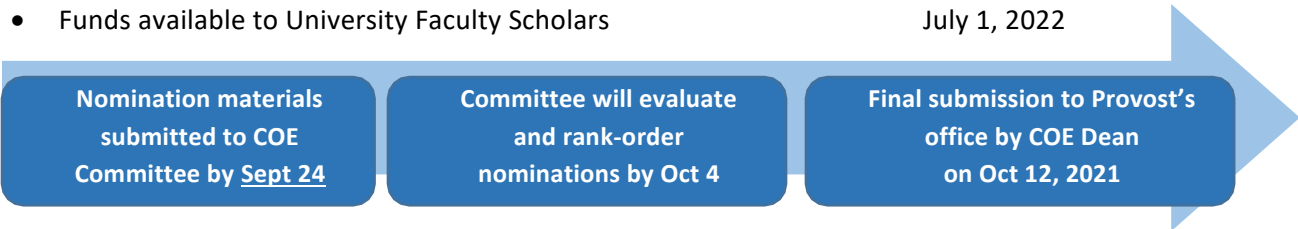
***The Dean will ask each department head to submit the name of one senior distinguished faculty member to serve on the college-level Faculty Scholar Review Committee.***

The COE Dean’s office will appoint the faculty who will serve on the committee. The COE level committee will review the departmental nominations; the committee will submit eight nominations (determined by the aforementioned Provost’s office criteria) to the Dean to prepare a letter of nomination for the university level process.

The college committee will submit its report to the Dean by Monday, **October 4, 2021**. The Dean will add a supporting letter to each of the packages and forward them to the provost by **October 12, 2021**.

**Timeline for 2021-22 Academic Year**

- Candidates prepare packages for departmental consideration September 2021
- **Final departmental nominations due to COE committee\*** **Fri, September 24, 2021**
- Nomination recommendations from COE committee due to Dean Mon, October 4, 2021
- Nominations from COE dean /colleges due to the Provost October 12, 2021
- Nominations from colleges reviewed by Provost’s Administrative Advisory Committee Oct 15-Nov 16, 2021
- Nominee recommendation to the Provost from Administrative Advisory Committee December 2021
- 2021-2022 University Faculty Scholars announced January 2022
- Funds available to University Faculty Scholars July 1, 2022



- **\*Submit complete nomination packets to:** Barbara Smith: Assistant Director of COE Faculty Advancement [besmith@ncsu.edu](mailto:besmith@ncsu.edu).
- **College Level Committee Coordination by:** Dr. Joel Ducoste, Interim Associate Dean of Faculty Advancement, College of Engineering