**Online Transfer Application Instructions**

**When to Apply?**

*Be sure to apply to NC State by the deadline of Feb. 15.*

**Please note:** A pending decision for some transfer applicants will require a final transcript by June 1 with grades for completed spring coursework. Those applicants should receive a decision by June 15.

**How to Apply?**

Visit the websites below and follow instructions for online application.

Go to [https://www.ncsu.edu/admissions](https://www.ncsu.edu/admissions), click on Undergraduate Application, then Transfer Students tab

Application Form …. fill out the Common Application, submit it, pay application fee.

Be sure to use your SS# and to use the EXACT name you have on file at NC State already.

Be sure to check off Early Admission (NOT Regular Admission – decision in May)

Be sure to list NC State as a previous institution if you’ve taken any engineering at UNCA (E 101, etc.)

**PLEASE NOTE:**

A Secondary School Final Report is required only if an applicant is admitted.

The “mid-semester” grade report is actually a mid-year grade report with Fall semester grades.

*Enter your first choice major.* If you are open to other options in the event you are denied admission, you should make your advisor aware of this so it can be communicated to NC State. Otherwise, you will not be considered for any other major within engineering. You may not change majors within your first year at NC State; you must follow the curriculum to which you are accepted.

**Transcripts?** …. (This differs from what the Admissions website says)

- **UNCA** Have a post-fall-semester (“mid-semester”) and a final UNCA transcript sent to:
  
  Cheryl Alderman
  
  NC State Engineering Progs. at UNCA
  
  UNC Asheville CPO# 2360
  
  One University Heights
  
  Asheville NC 28804-8511

  **Final transcript is required:**

  Give both forms to Cheryl NOW

  Cheryl must annotate transcripts & forward them to NC State

- **All Others:** Send to NC State Admissions as indicated

  NC State Box 7103

  Raleigh NC 27695-7103

  **This includes:**

  High School, AP Scores

  All Other Colleges Attended

**Admission Decision?**

You will hear directly from NC State Undergraduate Admissions on the decision in your case.

Be sure to promptly return the enrollment response card indicating your intent to enroll or not.

If you have problems or do not hear a decision by a stated deadline, contact calderma@unca.edu

**Transfer Scholarship?**

A student with a strong GPA can apply for a transfer scholarship *once admitted* through the Pack ASSIST Portal. Applicants must be US citizens or have permanent US residency. Use April 30 as deadline.

Check your AP Scores – if you received any scores of 3, NC State may not accept for credit.