Engineering Summer Programs

2016 Camp Handbook

For Elementary, Middle and High School Day Campers

NC State University Campus
Raleigh, NC

This Camp Handbook contains important parent and camper information for our NC State Engineering Summer Day camps. Be sure to reference the correct camp pages because some details are different between camps.
Congratulations on your child's acceptance to NC State’s College of Engineering Summer Day Camp! We are excited that your child will be joining us on campus this summer for a week of fun and educational activities. This handbook should cover everything you need in preparation for your child's attendance, but if there are any questions we missed, please email us at: coe-theengineeringplace@ncsu.edu.

Your To-Do List

1. Let us know if you are coming by completing the “For Accepted Campers: Confirm or decline attendance” form.
2. Make your **non-refundable payment in full by May 6, 2016** to confirm your acceptance. Payments are made online via credit card or by check made out to “NCSU Engineering Summer Programs” and mailed to:

   NC State Engineering Summer Programs  
   120 Page Hall, Campus Box 7904  
   Raleigh, NC  27695-7904

3. Review our **Behavioral Expectations** that can be found on the next page with your child.

4. Please review your contact information and your emergency contact information that you provided when you applied to camp. Update your “Household Information” if necessary, by June 1, 2016.

5. Please review the medical form you submitted when you applied. If there are any changes, please email us at: coe-theengineeringplace@ncsu.edu by June 1, 2016. **Please only email us if you have any changes.**

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In order to review information on your application, please follow the steps below:

1. Log-on to: [https://theengineeringplace.campbrainregistration.com/](https://theengineeringplace.campbrainregistration.com/)
2. Hit the red “View Registration Details” button.
3. On the right-hand side of the screen, a list of forms will be displayed, select the form you are interested in reviewing or filling out.
4. Submit the updated information.
Behavioral Expectations

- **Campers must respect themselves and others.** Behavior that disrupts or interferes with your child’s camp experience or the experience of other campers is inappropriate and campers behaving in such a manner may be asked to sit out of activities and/or be required to be picked up by a parent or guardian and taken home.

- **Maintain a safe camper environment.** Hitting, kicking, pushing, vulgar language or any action that could be seen as bullying will not be permitted and may result in a camper being sent home for the day or even the duration of the camp.

- **Keep items, toys, or any items that might be distracting or cause injury to your child or others at home.** Items of this nature will be confiscated and returned at the end of camp.

- **Electronic devices of any kind, other than cell phones, should be left at home.** Campers are free to request to use NC State phones if needed. Campers whose parents agree to allow them to keep a cell phone with them at camp agree that they are responsible for them and will confine cell phone use to parent contact only at appropriate times of the day.

- **Campers are expected to speak politely and appropriately to other campers and staff at all times.**

- **Campers are expected to cooperate with one another** or seek the assistance of a camp staff member to help with any cooperation issues or problems at camp.

- **Campers should wear running shoes or sneakers** (not open toed shoes or sandals) each day in order to ensure they can participate in all of the camp activities.

- **On field trips, campers must stay seated when the bus is moving, keep feet out of the aisle and always face forward and keep hands inside the bus if windows nearby are open.**
Day Camp Details

<table>
<thead>
<tr>
<th>DATE</th>
<th>CAMP</th>
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<tbody>
<tr>
<td>6/13 - 6/17</td>
<td>Middle School Camp - 1</td>
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<tr>
<td>6/20 - 6/24</td>
<td>Middle School Camp - 2</td>
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<tr>
<td>6/27 - 7/1</td>
<td>9th/10th HS Day Camp - 1</td>
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<tr>
<td>7/11 - 7/15</td>
<td>9th/10th HS Day Camp - 2</td>
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<tr>
<td>7/18 - 7/22</td>
<td>Elementary School Camp - 1</td>
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<tr>
<td>7/25 - 7/29</td>
<td>Elementary School Camp - 2</td>
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Camp Hours
Camp Hours: 9:00 am – 3:30 pm. Drop off times are 8:30am – 8:45am and pick-up times are 3:30pm – 3:45pm.

Contact Information
Should you need to contact your child or our staff during the camp, please use the following number: 919-515-3263. Someone will be there at all times from 8 a.m. to 5:00 p.m.

Lunch/Snacks
Lunches & snacks will be provided for the campers each day. Please review your medical form, to ensure that we are fully aware of any food or other allergy issues. If you need to provide us with updated information, please email us at: coe-theengineeringplace@ncsu.edu by June 1st. Some campers may be more comfortable bringing their own lunch packed from home. You are welcome to do so. NC State University Dining provides allergen information and special dietary options in the link below.

What to Wear
The dress for the program is casual; shorts and t-shirts are fine. Please use your child’s school dress code as a guide. Also, they should wear comfortable, closed-toe shoes each day, and apply sunscreen at home, in case we have outdoor activities. We also suggest bringing a sweater or jacket if your child feels cold in air conditioned buildings.
What Not to Bring
Your child should NOT bring an iPod, other portable electronic devices, or anything that could be lost or broken during the day. Cell phones are allowed but cannot be used during camp without prior permission from the student’s team leader. Note that we do not have lockers or completely secure facilities during the day. Campers move from place to place and last year we did have cases of students misplacing their phones.

Friday Exhibition/Competition
There will be a closing ceremony on the last day of camp that will include an exhibition of camper projects, team design competitions, and final awards. We invite you to join us from 1:30 pm – 3:30 pm for these events. Additional details and the location of the closing ceremony will come home with your child following the first day of camp.

Loading/ Unloading Pass for Pick-Up and Drop-Off
The Pick-Up/Drop-Off location for Main Campus Elementary, Middle, and High School Day Camps is SAS Hall, accessible from the Boney Drive Lot. Please print the yellow loading pass on page 8 and display it on your dash board when you drop off and pick up your child. The attendant at the Info booth will need to see it before authorizing the lift-gate to open.

Drop Off Times: 8:30am – 8:45am
Pick Up Times: 3:30pm – 3:45pm
Getting to Campus

An online map is available at: http://www.engr.ncsu.edu/map

1. Follow I-440 to the Western Blvd exit towards NC State University.
2. Follow Western Blvd. for approximately two miles, just past the WRAL building.
3. Turn left onto Pullen Road.
4. Make a left at the traffic circle onto Stinson Drive (you will need to go ¾ of the way around the circle to make a left).
5. **Pull up to the gate to the left of the Information Booth** and make sure your yellow loading pass is displayed on your dashboard. The attendant will lift the gate.

Immediately after the Information Booth, turn left onto Boney Drive. Camp staff and directional signs will guide you to the drop off location.
Main Campus Drop-off/Pick-up

Main Campus Elementary, Middle, and High School Day Camps
Location: Boney Drive Lot, North Campus, Boney Drive

The program will be held in Daniels Hall on Main Campus, so students will be escorted to and from the Boney Drive Lot by staff members. In order to pass through the Information Booth lift-gate on Stinson Drive you will need to display your yellow loading pass. *Note: A loading pass IS NOT a Parking Pass. DO NOT park and leave your vehicle. All unauthorized vehicles will be towed. Follow the Traffic Flow Pattern in the graphic below.

Drop-Off time is 8:30AM – 8:45AM and Pick-Up time is 3:30PM – 3:45PM. Any changes in your child’s travel arrangements need to be communicated via email or to a staff member each morning.

Main Campus Traffic Flow Pattern:
Drop Off Times: 8:30am – 8:45am
Pick Up Times: 3:30pm – 3:45pm

ENGINEERING SUMMER PROGRAMS

BONEY DRIVE LOT
DROP-OFF/PICK-UP ACCESS

LOADING PASS
TIME LIMIT – 20 MINUTES MAXIMUM

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