

May 26, 2010

Good Morning Everyone:

I just wanted to send a reminder to everyone in regards to internal distributions and when to use PINS and when the College should use RADAR.

Whenever, there is a situation where "NCSU funds NCSU" such as in the case of SiSoC, FREEDM, CBeRD, CICI, FMMC, etc..... we should use PINS or RADAR for particular actions such as NCE's, additional funding or a combination of both.

- If a PI is submitting new proposal with one of our centers being the funding source (NCSU SiSoC, NSCU FREEDM, etc..) it would be processed the same as any proposal. Once it reaches the College level, we will review and approve. Once it has been imported into RADAR and assigned an SPS number, Rosette or myself will go into RADAR and make the award via an internal distribution. Please note in most cases any new proposals going forward will have to have been approved by the center's IAB. Of course, there can always be the exception, but we will approach them on a case by case bases.
- If a PI is submitting a proposal for additional funding when one of our centers is being the funding source it would be processed the same as any proposal. Please note in the comments the SPS number of the project as well as the funding source SPS. The project requesting additional funding is known as the "Target" and the funding source is known as the "Source". Once it reaches the College level, we will review , approve and make the internal award via RADAR.
- If a PI is just needing an NCE on a project funded by one of our centers, you will not need to do an e-PAR. Simply send myself and Rosette an email stating the "Target" project and "Source" project, along with the date to extend too as well as the justification. Rosette or I will complete the NCE request via RADAR.
- Any other post award action on a project funded by one of our centers such as a rebudget will need to be processed via the e-PAR system.

Just remember an action of funding, additional funding, a NCE or a combination, should be completed by the College via RADAR

Thanks so much

Pat

Patrick Hayes
Director
NCSU College of Engineering
Office of Research Administration
Campus Box 7901/115 Page Hall
Raleigh, NC 27695
Email: phayes@ncsu.edu
Phone: 919-515-7009
Fax: 919-515-7951
